

# **AGENDA**

## **KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING**

Thursday, March 20<sup>th</sup>, 2025 – 9:35 AM or at the conclusion of the Public Hearing  
Marble Hall, 600 W. Ocean Drive, Key Colony Beach  
& via Zoom Conferencing

**[Zoom Login Information at the end of this Agenda](#)**

- 1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**
- 2. Approval of the Agenda** (*Additions, changes, and deletions can be made via one motion and a second to approve by a majority vote*)
- 3. Special Requests**
- 4. Citizen Comments and Correspondence**
- 5. Committee and Department Reports** (*written reports provided; Staff and Board Chairs available for questions*)
  - a.** Marathon Fire/EMS – Marathon Fire Chief James Muro
  - b.** Police Department – Chief DiGiovanni
  - c.** City Administrator’s Report – John Bartus
    1. Discussion & Recommendation to the County regarding the continuance of the Baptist MSTU (Municipal Service Taxing Unit)
  - d.** Building/Code Department – Building Official Loreno
    1. Discussion/Approval for consulting fees to former Building Official Ed Borysiewicz for services rendered
  - e.** Public Works – Public Works Department Head Guarino
  - f.** City Hall – City Clerk Roussin
  - g.** Beautification Committee – Sandra Bachman
  - h.** Planning & Zoning Board – George Lancaster
  - i.** Recreation Committee – Cindy Catto
  - j.** Utility Board – Fred Swanson
- 6. Consent Action Items**

(*Under the consent agenda, all action items will be voted on after one motion, and a second will be required to approve them without discussion. If a Commission member wants any action item discussed or voted on separately, the Commission member, at the beginning of the open session, must ask that the action be moved to the discussion action item section.*)

  - a.** City Commission Special Meeting Minutes 01-28-2025 **\*\*TBA\*\***
  - b.** City Commission Townhall Meeting Minutes 02-14-2025 **\*\*TBA\*\***
  - c.** City Commission Public Hearing Minutes 02-20-2025 **\*\*TBA\*\***
  - d.** City Commission Regular Meeting Minutes 02-20-2025 **\*\*TBA\*\***
  - e.** City Commission Special Meeting Minutes 03-05-2025 **\*\*TBA\*\***
  - f.** Approval of Warrant No. 0225 for \$830,840.77

## 7. Discussion Action Items

- a. Discussion/Approval on a recommendation from the Recreation Committee on the placement of Cornhole structures
- b. Discussion/Approval of a recommendation from the Recreation Committee regarding the 7th Street Basketball location
  - i. Request to hold a Special Recreation Committee Meeting per Chapter 12, Sec. 12-6, Code of Ordinances, by March 28<sup>th</sup>, 2025, to appoint a member of the Recreation Committee to be part of a fact-finding Committee to determine alternative basketball court locations in accordance with the perimeters identified at the Recreation meeting held on March 6<sup>th</sup>, 2025 (see attached minutes)
- c. Discussion/Approval of a recommendation from the Recreation Committee to hire an Engineer to conduct an ADA Compliance Study for all Parks
- d. Discussion/Approval of a recommendation from the Recreation Committee for grant funding applications for Fitness Elements
- e. Discussion/Approval on a recommendation by Mittauer Engineering for the award of the 7<sup>th</sup> Street & Shelter Bay Drive Stormwater Drainage Improvements
  - i. Proof of Publication
  - ii. Recommendation **\*\*TBA\*\***
- f. Discussion/Approval to go forward with the in-house City Hall Kitchen remodel for equipment and materials not to exceed \$50,000
- g. Discussion/Approval on a Consent Agreement for the assignment of Mittauer Engineering Projects to CPH LLC **\*\*tentative\*\***
- h. Discussion/Approval on compensation for unpaid Comp Time for Gerard Roussin

## 8. Ordinances & Resolutions

- a. **FIRST READING of Ordinance No. 2025-497:** An Ordinance Of Key Colony Beach, Florida, Amending The Goals, Objectives, And Policies Of The Future Land Use, Transportation, Housing, Infrastructure, Coastal Management, Conservation, Recreation And Open Space, Intergovernmental Coordination, And Capital Improvements, Elements Of The Comprehensive Plan; Adding A Property Rights Element And Accompanying Goal, Objective And Policies; As Mandated By Florida Statutes 163.3177; Providing For Transmittal To The State Land Planning Agency; Providing A Conflicts Clause And Severability Clause, Providing An Effective Date.
  - i. Ordinance 2025-497
  - ii. Comprehensive Plan Amendments
  - iii. Business Impact Statement
  - iv. Proof of Publication
  - v. Recommendation by the Planning & Zoning Board
- b. **SECOND READING of Ordinance No. 2025-498:** An Ordinance Of The City Of Key Colony Beach Florida, Amending Code Of Ordinance Article Vi – Finance, Section 2-75 To Increase The Discretionary Spending Threshold; Repealing Conflicting Ordinances; Providing For Severability; And Providing For An Effective Date.
  - i. Ordinance 2025-498
  - ii. Business Impact Statement
  - iii. Proof of Publication

**9. Secretary-Treasurer’s Report**

- a. February 2025 Financial Summary

**10. City Attorney’s Report**

**11. Commissioner’s Reports & Comments**

- a. Commissioner Tom Harding
  - i. Wastewater Sampling Summary Report of March 17<sup>th</sup>, 2025 **\*\*TBA\*\***
  - ii. Monroe County Local Mitigation Strategy Update
  - iii. FDOT Work Request Updates
- b. Commissioner Tom DiFrancisco
- c. Commissioner Doug Colonell
- d. Vice-Mayor Joey Raspe
- e. Mayor Freddie Foster
  - i. Request to define the role of the Recreation Committee with respect to properties under lease or management agreements
  - ii. Discussion on a possible referendum to purchase the beachfront property at 721 W. Ocean Drive
  - iii. Sunset Park Improvements
  - iv. Boat Storage – New Guidelines and Requirements

**12. Citizen Comments**

**13. Adjournment**

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**This meeting will be held at the City Hall Auditorium ‘Marble Hall’,  
600 W. Ocean Drive, Key Colony Beach, Florida 33051,  
and via Zoom**

<https://us02web.zoom.us/j/81251683838?pwd=1HgjbvJbg12KifR1405qoStVCWae.1>

Meeting ID: 812 5168 3838

Passcode: 228571

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