



Evaluation Committee Meeting

Minutes & Bid Tabulations

June 28, 2023

9:48 am

Key Colony Inn Banquet Room

700 W. Ocean Drive

Key Colony Beach, Florida 33051

Present:

Lazaro Cabezon, LIVS Associates
Terrence Justice, Retired Building Official
Pete Diez, Key Colony Beach Resident & Architect
Dirk Smits, City Attorney
Silvia Gransee, City Clerk

Purpose of Meeting: City Hall Project Evaluation Committee Meeting

The Review Committee met on Wednesday, June 28, 2023, to review the received bids for ITB-2023001-0-2023/DJY.

The following bids were received:

1. HOB Construction (Hands on Builders LLC)
2. Persons Services Corp

City Attorney Smits determined that Pete Diez had to be dismissed due to conversation with bidders in private.

After review and discussion, the review committee members completed the selection criteria and awarded points according to their own thoughts on the received bids.

The following is the tabulation of points after submittal:

	Hands On Builders LLC	Persons Services Corp.
T. Justice	90	83
L. Cabezon	97	98
Total Points	187	181



Recommendation: The Review Committee's recommendation to the Key Colony Beach City Commission is to award the project to HOB or publish a new solicitation. In addition, the Committee recommends for Owners Representative Project Management and make a Performance Bond mandatory.


The Commission will review the Committee's recommendation at the July 20th City Commission meeting at 9:30 am.

The Committee adjourned at 10:21 am.

Silvia Gransee
City Clerk

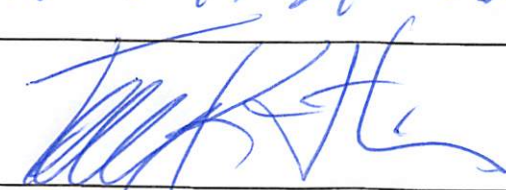
Attachments:
Bid Tabulation - Justice
Bid Tabulation - Lazaro Cabezon

**CITY OF KEY COLONY BEACH CITY HALL PROJECT
ITB -2023001-0-2023/DJT
SELECTION CRITERIA RATING SHEET**


Firm:	HOB		
Committee Member	T JUSTICE		Date: 6/29/2023
Selection Criteria	Possible Points	Earned Points	Remarks
Firm Qualifications and Expertise	15	15	
Key Personnel Qualifications and Experience	15	13	
Similar Projects	20	15	
Project Approach (which includes Development Safety and Reporting)	20	18	
Financial Approach	15	14	
Interview/Presentation	15	15	
TOTAL POINTS	100	90	
Comments:	THIS BID IS RESPONSIVE. COMMISSION RECOMMENDATION IS TO AWARD TO H.O.B OR PUBLISH A NEW SOLICITATION.		
Signature:			

OWNERS' REP. PROJECT MGMT. STRONGLY ADVISED, PERFORMANCE BOND MANDATORY.

**CITY OF KEY COLONY BEACH CITY HALL PROJECT
ITB -2023001-0-2023/DJT
SELECTION CRITERIA RATING SHEET**

Firm:	PSC		
Committee Member	T. Justice		Date: 6/20/2023
Selection Criteria	Possible Points	Earned Points	Remarks
Firm Qualifications and Expertise	15	15	
Key Personnel Qualifications and Experience	15	15	
Similar Projects	20	17	
Project Approach (which includes Development Safety and Reporting)	20	18	
Financial Approach	15	12	
Interview/Presentation	15	6	<u>DID SHEET ERRORS</u>
TOTAL POINTS	100	83	
Comments:	NON-RESPONSIVE MATH ERROR IN BID FORM		
Signature:			

**CITY OF KEY COLONY BEACH CITY HALL PROJECT
ITB -2023001-0-2023/DJT
SELECTION CRITERIA RATING SHEET**

Firm:	HOB		
Committee Member	Lazarus A. Caberon	Date:	June 18, 2023
Selection Criteria	Possible Points	Earned Points	Remarks
Firm Qualifications and Expertise	15	14	
Key Personnel Qualifications and Experience	15	15	
Similar Projects	20	18	
Project Approach (which includes Development Safety and Reporting)	20	20	
Financial Approach	15	15	
Interview/Presentation	15	15	
TOTAL POINTS	100	97	
Comments:	LIVS recommends this be put out for Re-bid. It will benefit the city to get more bids		
Signature:			

but if you decide with the low bidder than HOB should get the job.

**CITY OF KEY COLONY BEACH CITY HALL PROJECT
ITB -2023001-0-2023/DJT
SELECTION CRITERIA RATING SHEET**

Firm: <i>WOB</i>	<i>Persons</i>		
Committee Member	<i>Lazaro A. Cabezon</i>		Date: <i>June 28, 2023</i>
Selection Criteria	Possible Points	Earned Points	Remarks
Firm Qualifications and Expertise	15 <i>15</i>	15	
Key Personnel Qualifications and Experience	15 <i>15</i>	15	
Similar Projects	20 <i>20</i>	20	
Project Approach (which includes Development Safety and Reporting)	20 <i>20</i>	20 <i>20</i>	
Financial Approach	15 <i>15</i>	15	
Interview/Presentation	15 <i>15</i>	13	
TOTAL POINTS	100	98	
Comments:	<i>LIVS recommends this be put out for re-bid It will benefit the city to get more bids</i>		
Signature:	<i>Lazaro A. Cabezon</i>		

Persons make a mistake in the breakdown of the divisions amount therefore we believe they should be disqualified